

## User Experience and Profile Management Enhancements

### **Managing Your Portal Profile**

- Banking updates will now be done exclusively through the portal, and verified using standardized email notifications.
- Easily switch between using the English and French portal, and set your default language
- To become an authorized representative on a single or multiple accounts, the SOCAN member must authorize your access via the current Authorized Representative Form.
- Download the Authorized Representative Form in our Member Resources section in the portal and request access to the account directly in the portal.
- Existing publishers, administrators, and authorized representatives will be granted the same access as they currently have in the old portal.

### **User Experience Changes**

- New portal is browser based and mobile-friendly with most features accessible on mobile devices. Some complex functions may be better suited to desktop use.
- Publishers will have a consolidated account experience and be able to view all their different accounts.
- Tabbed browsing means easy navigation between tasks.
- Options to enhance efficiency
  - Save tasks to draft before submitting.
  - Copy and reuse existing works, agreements and set lists where commonalities exist.
- Venue address information auto-populates when adding live performances.
- Register songs in nearly 200 languages including three indigenous languages (Cree, Ojibwe and Inuktitut). Note that non-Latin based titles should be registered as “Alternative Titles” to help with matching, as most usage is provided in Latin based languages, and international works databases only accept Latin based languages.
- New SOCAN writer or publisher applications for either performing rights or reproduction rights can be made directly through the portal.