



## Management of Agreements for Publishers and Administrators

### What's New?

- Publishers will have the ability to submit administration or sub-publishing agreements via the portal.
  - specific - subject to specific works/catalogue
  - general agreements - Complete catalogue
- Agreements can be saved in DRAFT until ready to submit.
- Agreements submitted are held as DRAFT SUBMITTED status until reviewed and processed. Agreements can continue to be amended while in DRAFT SUBMITTED status.
- Submit Future-dated agreements in the portal for processing.
- Asset Purchase Agreements, Songwriter Agreements, co-publishing agreements, etc. will continue to be submitted via regular process to [agreements@socan.com](mailto:agreements@socan.com) . These agreement types require work-level updates.
- Free-form comments section allows for entry of high-level information or specific details, such as post term collection and retention details.
- When terminating an agreement, and creating a new one, staff are able to bulk-transfer the applicable works from the old agreement to the new one.