

# MAISON SOCAN HOUSE

PARIS · LOS ANGELES · NASHVILLE

## PARIS HOUSE Application

Please submit your application to [socanparishouse@socan.com](mailto:socanparishouse@socan.com)

Date: \_\_\_\_\_

Writer

Publisher

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SOCAN Member Name

SOCAN Member Number

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Email

Phone Number

Preferred Language:          French          English

### Date Requisition Information:

\*Please indicate your first and second choices.

\*If selected, Member will receive a maximum of three weeks at Paris house.

\*Monday arrivals and Sunday departures. Please follow this format to avoid disappointment.

Requested Arrival Date: \_\_\_\_\_

Expected Departure Date: \_\_\_\_\_

### Activities, Goals and Team Information

\*Tell us about what you will be doing during your stay, and with whom you are working.

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Media Links

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I have read and understand the Important Information & Guidelines on the following pages

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Please refer to the below Important Information / Guidelines when completing this application.

## **Important Information / Guidelines for Your Application**

1. A SOCAN member may enjoy one stay per calendar year at each of the SOCAN Houses. For example, for a member who stayed at SOCAN House Los Angeles in May 2018, the earliest subsequent stay at SOCAN House Los Angeles that they could be eligible for is in January 2019, but they could be eligible for a stay at another SOCAN House in 2018.
2. Application must be submitted to SOCAN no earlier than 3 months prior to the start date of your requested stay period. If you are selected to stay at a SOCAN House, SOCAN will inform you that you have been selected approximately 2 months prior to the start date of your stay.
3. Availability of all SOCAN Houses can be found in the Online Calendar on [socan.com](http://socan.com). Please consult with the Online Calendar for dates of availability and submit your application to SOCAN as soon as possible (subject to the 3-month window referred to above). Note, however, that:
  - SOCAN offers stays at SOCAN Houses to members who in SOCAN's view would benefit most from the stay. As a result, stays at SOCAN Houses are not determined on a "first come, first served" basis where SOCAN receives more than one application for the same (or overlapping) stay period.
  - SOCAN Houses may not be available to members during major events or conferences in their cities. While SOCAN endeavours to note these "blackout periods" on the Online Calendar in advance, you may be informed that your requested stay period is not available after SOCAN receives your application. In such a case, SOCAN will provide you with the opportunity to request alternative stay period(s).
4. Stay details: the duration and maintenance fee per stay are as follows:
  - At SOCAN House Los Angeles: 7 days – CAD\$200.00
  - At SOCAN House Nashville: 7 days – CAD\$200.00
  - At SOCAN House Paris: 14 days – CAD\$200.00 + 210€ payable to SOCAN's local agency for general housekeeping.

All stays begin on a Monday. Check-in is after 12 pm (local time), and check-out is before 12 pm (local time).

For example, for SOCAN House Los Angeles, the maximum stay is from 12 pm Monday to 12 pm Sunday; for SOCAN House Paris, it is from 12 pm Monday to 12 pm the second Sunday.

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If you would like to request a stay beyond the duration noted above, please indicate so on your application (or submit the request to SOCAN as soon as possible if you have already been selected by SOCAN for the stay). SOCAN maintains sole discretion on whether to grant such request, and SOCAN may require additional maintenance fees for an extended stay.

5. The maximum occupancy for SOCAN House Los Angeles, SOCAN House Paris and each of the rooms in SOCAN House Nashville is 2 people, including you. If your guest is a SOCAN member, please provide their name and SOCAN member number on your application.